

JOB DESCRIPTION

Position Title	Assistant Manager / Deputy Manager – Information Technology
Superior Position Title	Lead - ERP and Applications
Entity	Apraava Renewable Energy Pvt. Ltd.
Department	Information Technology
Location	Mumbai

1. JOB PURPOSE

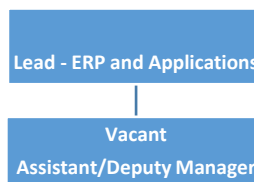
<p>Business Context: Apraava Energy is owned by CLP group, one of the largest investor-owned power business in Asia and Caisse de dépôt et placement du Québec (CDPQ), one of Canada's leading institutional fund managers. Apraava Energy has a diversified and environment-friendly power generation portfolio of ~3000 equity MW comprising both Conventional (~2000 MW) and Renewable (~1200 MW) assets.</p> <p>Apraava Energy was one of the first company to identify the potential of renewable energy in India. The company entered this space by building its first wind farm in 2009. Since then, Apraava Energy has gradually grown its wind energy portfolio and is now spread across six states generating nearly 1,000 MW and another 250 MW of committed capacity. Wind energy has been an integral part of Apraava Energy's business strategy. It is expected to continue making a vital contribution not only to CLP's growth plans for India but also to its commitment towards reducing its CO2 emissions.</p> <p>Apraava Energy forayed into solar power generation with a 100 MW plant in 2016 through a joint venture in Veltoor, Telangana. Apraava Energy acquired two more solar plants in 2018. In 2020, Apraava Energy increased the size of its solar energy portfolio by more than 70% by entering into an agreement to acquire three of its solar projects. The latest addition to Apraava's solar portfolio was a 250 MW solar farm in Dedasari, Rajasthan in 2021.</p> <p>In line with Apraava Energy's vision of investing in a low-carbon and clean energy portfolio, Apraava Energy marked its entry into the power transmission sector in 2019 with the acquisition of 240 km transmission line. With this, Apraava Energy has broadened its portfolio to straddle two out of the three main segments in India's power value chain. In December 2021 Apraava Energy acquired a 254 km Transmission line from Kalpataru-Mariani Transmission Limited passing through 3 states in North-East India i.e., Manipur, Nagaland and Assam.</p> <p>The company has also built a 1,320 MW supercritical coal-fired power plant in Jhajjar, Haryana. The Jhajjar Power Plant has been commercially operational since mid-2012. It is one of the first few power plants in India to operationalize the Flue Gas Desulphurization (FGD) unit which helps reduce ~ 85% of SO2 emissions.</p> <p>The plant has also won the Frost & Sullivan and TERI Jury Special Mention Award in 2019 for reducing its specific water consumption to 2.11 m³/ MWh against a statutory limit of 3.5 m³/ MWh.</p> <p>Job Purpose: Developing and implementing digital transformation initiatives, business process and analytics solutions across Apraava Energy to support growing business requirements, thereby enabling realization of desired business outcomes within the limits of the company policy and guidelines.</p>

2. PRINCIPAL ACCOUNTABILITIES

Accountabilities	Major Activities
Digital Transformation Program / Strategic IT Projects and Governance	<ul style="list-style-type: none"> ▪ Explore digital solutions in line with growing Apraava Energy business requirements ▪ Coordinate with Business and drive transformation programs from technology perspective ▪ Conduct meetings with business/end-user teams to understand and accurately capture IT requirements for new/existing projects ▪ Coordinate to develop a business case basis captured user requirements detailing out the impact on business, technology required, expenses involved, possible risks and their mitigation etc.; solicit approval on the same from the Head-IT and Senior Management ▪ Coordinate development of business solution and implementation of the project by providing training to concerned

	<p>personnel, developing user manuals and equipping the help desk for providing appropriate guidance as and when required</p> <ul style="list-style-type: none"> ▪ Drive end user engagement to maximize IT usage, adherence to IT processes and cyber security ▪ Support the entire procurement process (to select the right vendor for implementation of the IT strategic initiative) from detailing scope of work, equipment specifications, bid evaluation (technical/commercial) to quality checks including negotiations and meetings to discuss protocols, procedures and expected performance
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ORGANISATIONAL CHART



4. INTERACTIONS

Internal Clients

Roles you need to interact with inside the organization to enable success in your day to day work
Department and Asset Heads – understanding of IT requirements for strategic business growth
Group IT Team Hong Kong - support in implementation of strategic IT projects in line with Apraava Energy standards

External Clients

Roles you need to interact with outside the organization to enable success in your day to day work
Auditors – statutory/legal policy, IT policy compliance
Product/service vendors – procurement of product/service fit for purpose at competitive price

5. SKILLS AND KNOWLEDGE

Educational Qualifications

<ul style="list-style-type: none"> ▪ B. Tech/ B.E. in IT/Computer/Electronics/Electrical ▪ Microsoft certification as Developer and Data Scientist / Data Analyst

Functional Skills

<ul style="list-style-type: none"> ▪ Digital technology – Microsoft Technologies like O365, SharePoint Online, Power Apps, DevOps, Power BI, Azure and Robotics Process Automation ▪ Business Intelligence and analytics ▪ Understanding of business processes ▪ Knowledge of IT standards/framework ▪ Vendor Management ▪ Planning and analytical skills, ability to take a long-term perspective ▪ Program and Project Management Skills ▪ People Management and Interpersonal skills ▪ Teamwork, Working across cultures
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6. Experience:

5 + years of relevant experience
